

# **Life Houses Inc.**

## **Prospective Board Member Application**

Life Houses (LH) is a 501©3 nonprofit serving the young adults of Helena by encouraging them and engaging them as active members of the community. Life Houses began when its founders saw young adults aging out of the foster care system or other young people struggling with making healthy lifestyle choices on their own.

The purpose of this application is to enable the current LH Board of Directors to make appropriate choices of Board Members for service to LH and the young adults of the Helena community.

Life Houses Board of Director expectations are:

- Support the Mission Statement of LH
- Work as part of a cohesive team with common goals
- Share his/her skills and expertise
- Dedicate time to LH fundraisers and board meetings
- Respect and support the majority decisions of the Board
- Have no more than three consecutive unexcused absences from board meetings and/or activities
- Represent all those whom this organization serves and not a particular interest group
- Remain aware of the activities that are planned and make yourself available to participate
- Declare conflicts of interest as it pertains to your position on the Board and abstain from voting when appropriate
- Do your best to ensure that Life Houses, Inc is well-maintained, financially secure, growing and always operating in the best interest of the youth.

Serving as a LH Board members will provide numerous opportunities to develop your leadership skills while contributing to the advancement of LH and developing wonderful relationships among Board members. In return, Board members are expected to actively participate in board member activities (monthly board meetings, fundraiser planning and execution). Board members should also expect to serve a minimum of one hour on LH board-related activities per week though this may vary based on focus areas and time of the year.

Life Houses Board of Director rules are:

- Board members will respect the opinions of fellow board members when disagreeing
- There will be no use of the organization for personal advantage or that of friends or relatives
- There will be no discussion of the confidential proceedings of the Board outside the Board room

**If you are accepted as a LH Board Member, as a part of being accepted, you understand and agree to a criminal background check which is required by the Board.**

1. Candidate

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

2. Current

Position: \_\_\_\_\_

Current Employer: \_\_\_\_\_

Work Phone: \_\_\_\_\_

3. Relevant Experience and/or Areas of Service:

4. Please circle area(s) of expertise/contribution you feel you can make to further the mission of LH:

- |  |                             |                  |
|--|-----------------------------|------------------|
| Youth Outreach/Advocacy                | Personnel/Human Resources   | Public Relations |
| Nonprofit Experience                   | Community Service           |                  |
| Youth Programs/Events                  | Policy Development          | Other            |
| Fundraising                            | Service Learning            | _____            |
| Program Evaluation                     | Social Media/Communications | Other            |
| Strategic Planning                     | Education/Instruction       | _____            |
| Graphic/Web//Technology                | Grant Writing               | Other            |
| Finance/Accounting                     | Fundraising                 | _____            |
| Board Member Recruitment & Development |                             |                  |

5. Please list boards and committees that you serve on, or have served on (business, civic, community, fraternal, political, professional, recreational, religious, and social).

Organization

Role/Title

Dates of Service

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6. Please describe any related knowledge, interest, expertise that you possess which could benefit LH.

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7. Why are you interested in serving as a Board member for Life Houses?

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8. What contribution do you believe you would make as a board member?

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9. Please share any other information you feel important for consideration of your application to serve as a Life House Board member:

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10. Please review and respond to the following questions.

a. Are you aware of any information about yourself, which might tend to reflect unfavorably on your reputation, morals, character or ability as a board member for LH?

\_\_\_\_\_Yes \_\_\_\_\_No If yes, please explain using a separate sheet of paper

b. Have you ever been convicted of a felony?

\_\_\_\_\_Yes \_\_\_\_\_No If yes, please explain using a separate sheet of paper

c. Have you ever been convicted of a controlled substance offense?

\_\_\_\_\_Yes \_\_\_\_\_No If yes, please explain using a separate sheet of paper

d. Have you ever been convicted of a sex-related crime?

\_\_\_\_ Yes \_\_\_\_ No If yes, please explain using a separate sheet of paper

By signing below, I attest that the information I have provided is true and correct. Additionally, my signature represents my agreement to the following statements: I understand and agree to the Life House Board of Directors expectations; I agree to participate pursuant to the Policies, Procedures and Bylaws of the Life House Board; and I understand that if conflicts prevent me from performing the rules and expectations as a Board Member, I may be removed from the Board by a majority vote.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Thank you very much for applying.**

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For Board Use

\_\_\_\_ Nominee has had a personal meeting with an Existing Board Member. Who/Date? \_\_\_\_\_

\_\_\_\_ Nominee reviewed by the committee. Date? \_\_\_\_\_

\_\_\_\_ Nominee proposed to the Board. Date? \_\_\_\_\_

\_\_\_\_ Board action:                      Elected                      Rejected                      Date: \_\_\_\_\_